### Setting up a ClearTriage link within athenaClinicals

ClearTriage brings the industry-leading Schmitt-Thompson telephone triage protocols to athenaClinicals. While ClearTriage works with athenahealth without any special configuration, the following instructions will provide your triage nurses a ClearTriage link within athenaClinicals that will automatically launch and sign into ClearTriage.

#### **Overview**

- 1. Ask athena to add a ClearTriage link to athenaClinicals
- 2. Sign up for a ClearTriage 30-day free trial
- 3. Connect athenaClinicals to your ClearTriage account
- 4. Use ClearTriage with athena!

# Step 1 - Ask athena to add a ClearTriage link to your athenaClinicals software

Complete athenahealth's authorization and consent form at:

https://marketplace.athenahealth.com/authorization-consent?product=cleartriage. This is the same form that athena uses for all of their partner integrations, so the description says that you are authorizing the sharing of PHI with us. But you won't be sharing any PHI with us, the only integration will be a link that automatically signs your nurses into ClearTriage.

Within 5 business days and typically much sooner athena will add ClearTriage to two menus. One is the menu that appears in the top right corner of athena when you're within a patient's chart. (Click first on "Third Party Applications", then you'll see ClearTriage). The other is the "Apps" menu at the top of every screen. Athena will send you an email when this is done.

(Picture of the two menus on the next page.)

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### Step 2 - Sign up for a ClearTriage 30-day free trial

*If your organization already has a ClearTriage account you can skip this step.* 

Sign up for a free trial account at <u>www.cleartriage.com/register</u>. This will take just a few minutes, during which time you'll select an Account ID and Password that will be used in the next step.

Your free trial will be active as soon as you complete this step. During the free trial you'll also receive periodic emails with tips and ideas for getting the most out of ClearTriage.

### Step 3 – Connect athenaClinicals to your ClearTriage account

Click on ClearTriage in one of the two menus pictured in Step 1. The following screen will appear:

ClearTriage Vathenahealth									
HAVE A CLEARTRIAGE ACCOUNT?	NEED A CLEARTRIAGE ACCOUNT?	WHAT IS CLEARTRIAGE?							
Please sign in to continue. Account ID: Password:	Create a new account in just two minutes. It's active immediately and everyone in your office can try ClearTriage for free for the first 30 days.	ClearTriage is a decision support tool for your triage staff. It is an online version of the industry-standard telephone triage protocols from Dr. Barton Schmitt and Dr. David Thompson. Benefits of using ClearTriage include: • Safe, consistent triage • Faster charting • Call notes recorded in a patient case							
SIGN IN	CREATE ACCOUNT	LEARN MORE							

Enter your Account ID and Password (selected in Step 2) into the box on the left, then press Sign In. This will link the two accounts.

From now on, whenever anyone in your organization clicks on ClearTriage in the athena menu, ClearTriage will launch and they will be signed into your account. That's it!

#### **Step 4 – Use ClearTriage for actual triage calls**

Try it out! There is no limit to the number of staff who can use ClearTriage at the same time during your free trial. We want you to make sure it will work for your organization. And be sure to contact us if you have any questions or would like to schedule a web demo for your team.

# Step 5 (optional) – Purchase a subscription to continue using ClearTriage

About a week before your free trial ends, you'll receive instructions on how to continue using ClearTriage. Basically you can call us with a credit card or have us send you an invoice. Pricing is on our website at <u>www.cleartriage.com/pricing</u>.

And if ClearTriage doesn't work for you, just let your trial expire. (Of course we hope this isn't the case!)

For more information about ClearTriage including benefits, testimonials and support materials, please visit our website at <u>www.cleartriage.com</u>.

If you have any questions about these steps or anything else about ClearTriage, don't hesitate to contact us.

ClearTriage Support 800-755-3545 <u>support@cleartriage.com</u>

